



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
November 3, 2021 – 9:00 PM  
Virtually via Zoom

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ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, W. Elliott, B. Wright, W. Oliver, S. Nodge and D. Green

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; M. Everts, Events, Marketing & Economic Development Officer; A. Roth, Director of Operations; A. Levair, Operations Manager, G. Kollee, Legislative Services Manager; L. Johnson, Administrative Assistant and L. Goss, Administrative Manager.

1. **Call to Order**

Mayor Anderberg called the meeting to order at 9:00 am.

2. **Agenda Approval**

**ELLIOTT:**

That the Committee of the Whole for the Town of Pincher Creek approves the November 3, 2021 agenda as amended, the amendment being the addition of item 8.8 Renaming of Indian Street, 8.9 Covid Policies and Protocols Update and 6.3 Recycling Update.

**CARRIED COTW 2021-131**

3. **Scheduled Delegations**

3.1 **Sergeant Ryan Hodge – RCMP Quarterly Update**

RCMP Sergeant Ryan Hodge attended the meeting to present the quarterly update.

3.2 **Alberta Health Services – COVID Update – Kristin Dykstra**

Alberta Health Services representative, Kristin Dykstra, attended the meeting to provide the committee with a COVID update.

  
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4. **Committee Reports**

Written reports are attached hereto forming part of the minutes.

5. **Administration**

5.1 **Upcoming Meetings**

Highway 3 Twinning Association  
Finance and Budget Committee  
Alberta SouthWest  
Council Meeting  
Development Process Review  
Pincher Creek Foundation

6. **Business Arising from the Minutes**

6.1 **Golf/Curling Club Steering Committee**

**NODGE:**

That Committee of the Whole for the Town of Pincher Creek defer definitely to the December Committee of the Whole meeting, the Golf/Curling Club Steering Committee, and direct administration to bring forward information regarding terms of reference for a Council liaison position.

**CARRIED COTW 2021-132**

**OLIVER:**

That Committee of the Whole for the Town of Pincher Creek appoint Councillor Barber to the Golf/Curling Club Steering Committee on a temporary basis.

**CARRIED COTW 2021-133**

6.2 **Piikani Liaison**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek direct Mayor Anderberg to prepare and send a letter of invitation to the Piikani Nation Chief to develop a relationship between the two communities.

**CARRIED COTW 2021-134**

6.3 **Recycling Update**

**GREEN:**

That Committee of the Whole for the Town of Pincher Creek receives the Recycling Update information as presented.

**CARRIED COTW 2021-135**

*Mayor Anderberg called a recess at 10:52 am*

*Mayor Anderberg called the meeting back to order at 11:03 am*

7. **Policy**

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**8. New Business**

**8.1 Council Code of Conduct Review**

**8.2 Fort Macleod Parade Invitation**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek agree to participate in the 2021 Santa Claus Parade in Fort Macleod on Saturday November 27, 2021 and authorize a member of Council to attend.

**CARRIED COTW 2021-136**

**8.3 Municipal Elected Officials Course – Emergency Management**

**NODGE:**

That Committee of the Whole for the Town of Pincher Creek direct administration to advise the Director of Emergency Management, Brett Wuth to request a virtual, live group session for the Municipal Elected Officials Course on Emergency Management to be presented by Field Officer Garry Dzioba.

**CARRIED COTW 2021-137**

**8.4 Strategic Planning/Economic Development Strategy**

**GREEN:**

That Committee of the Whole for the Town of Pincher Creek direct administration to circulate the Draft Economic Development Strategy to Council for review and schedule a special meeting with the consultant for review.

**CARRIED COTW 2021-138**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek direct administration to schedule a Strategic Planning Session.

**CARRIED COTW 2021-139**

**8.5 Electronic Devices**

**8.6 AUMA Convention Questions**

*G. Kollee left the meeting at 11:59 am*

**8.7 Department Overview/Responsibilities**

**WRIGHT:**

That Committee of the Whole for the Town of Pincher Creek defer the Department Overview/Responsibilities to the Finance and Budget Committee meeting scheduled on Friday November 5, 2021 and that the time be amended from 9:00 am to 8:30 am.

**CARRIED COTW 2021-140**

  
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**8.8 Renaming of Indian Street**

**NODGE:**

That Committee of the Whole for the Town of Pincher Creek defer the Renaming of Indian Street to the January Committee of the Whole meeting for discussion.

**CARRIED COTW 2021-141**

**8.9 Covid Policies and Protocols Update**

**9. Closed Session**


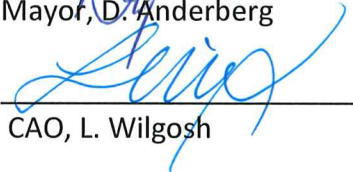
**10. Adjournment**

**ELLIOTT:**

That this session of Committee of the Whole be adjourned at 1:04 pm.

**CARRIED COTW 2021-142**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 8<sup>th</sup> DAY OF NOVEMBER 2021**

  
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Mayor, D. Anderberg  
  
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CAO, L. Wilgosh

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